

# Accountability Report



Please submit your completed report within **60 days** of the grant funds being spent. Funds must be used within twelve months of receipt, unless otherwise agreed with Taranaki Foundation. Note: we cannot consider further funding applications from any organisation that has not provided an accountability report for a previous grant.

Please return to: [info@taranakifoundation.org.nz](mailto:info@taranakifoundation.org.nz)

SECTION A - GRANT DETAILS	
Name of Organisation:	
Grant Amount:	
SECTION B - ACKNOWLEDGEMENT OF GRANT	
I acknowledge receipt of grant funds as listed above and confirm that this money has been used for the purposes for which it was approved.	
Signature:	Date:
Name:	
Phone:	
Email Address:	
SECTION C - GRANT DETAILS	
Project/equipment title: (if applicable)	
How was the grant used?	
What were the benefits?	
Future developments:	
SECTION D – ONLY FOR PROJECT GRANTS EXCEEDING \$2,000 Please attach a copy of:	
<input type="checkbox"/> Invoice(s) for grant expenditure	<input type="checkbox"/> Bank statement showing payment of invoice(s)

Taranaki Foundation is a registered charity (CC51935)